

**San Jose State University Library Board Minutes
December 3, 2007**

Attendees: Celia Bakke, Anthony Bernier, Ji Mei Chang, Richard Chung, Laurel Cox, Jean Luc Desalvo, Ruth Kifer, Kenneth Peter, Maureen Smith, Mary Somerville, and Beth Von Till.

Transcriber: Bridget Kowalczyk

Absent: Patrick Fleming, Benjamin Henderson, Danelle Moon, Tina Peterson, and Art Walton.

Ken Peter noted that the number of attending board members at today's meeting justified a quorum.

1. Approval of minutes from November 5, 2007.

Minutes were reviewed and approved.

2. Library Collections - discussion

Dean Kifer reported on the state of Library Collections.

- In 2005/06, across CSU campuses, SJSU Library is second only to San Marcos in the percentage of the campus budget devoted to the Library.
- In 2005/06, SJSU Library is second only to SDSU in spending the highest dollar amount on Library expenditures.
- In 2006/07, the library continued the trend towards increasing the dollar amount spent per FTE student enrollment, reaching over \$400. per FTE student enrollment.
- With the exception of a dip in the 2004/05 fiscal year, the library has continued to increase the dollar amount of Information Resources expenditures per FTE student enrollment.
- Library Expenditures on books has increased from approximately \$543,000. to \$918,000. between 2003/04 and 2006/07.
- The size of the Library Collection has increased steadily from 2003 to present.
- With the exception of a dip in the 2004/05, the library has steadily increased its expenditures on Information Resources from 2003/04 to 2006/07 by approximately \$680,000. Divided equally between the fiscal years, this would breakdown to an increase of approximately \$170,000. per fiscal year between 2003-2007.

Goals discussed:

- Develop a comprehensive collection development policy.
- Create a microfilm and periodicals policy.
- Conduct a microform holdings review (to access the multiple copies available)

- Investigate Open Access and its impact on Collection Development.
- Spend 2/3 of the budget on electronic resources.

Mary Somerville reported on the librarian's team organizational structure and its impact on collections.

- The librarians have been reorganized into 4 teams: Science & Health, Arts & Humanities, Social Sciences, and Professional Schools (Business, Education, Engineering, Library Science, and Social Work).
- The librarians' responsibilities are three-fold. They include cooperative collection development, programmatic information literacy, and research and referral.

Goals related to Team structure:

- Cooperative Collection Development.
- A holistic Collection Development strategy, including a balanced approach to our core collection.
- Strategies employed include: transaction counts (hits per database), maintaining a wide array of databases, and considerations of the General Education requirements.

By way of example, Mary Somerville addressed some of the goals of the Social Sciences Team, including:

- Understanding the college and department goals.
- Gaining enhanced appreciation for curriculum directions.
- Heightening liaison relationships with departments.

The committee discussed faculty needs in relation to collection development. Ideally, faculty should:

- Be advised when a book they have ordered has arrived at the library, including when it has been cataloged. It was reported that a new Acquisitions list is available online and could be used as the means for liaisons to facilitate this process.

Celia Bakke reported on Open Access as a trend in general, as well as its potential for acceptance at SJSU.

- Open Access is loosely defined as: digital, online, free of cost, and free of copyright and licensing restrictions.
- Open Access is made possible by the existence of the internet and the permission of authors and/or publishers.
- Several schools (including Harvard, MIT) have drafted statements on open access that encourage their faculty to participate.
- A few differences between "Fair Use" and "Open Access" is that open access is more available and is mostly limited to current materials.
- Open Access is compatible with the Peer Review process.

- Scholars who are publicly-funded (e.g., NIH grants) are now required by law to post in Open Access.
- There are two vehicles of delivery for Open Access:
 - Open Access Journals:
 - Peer-reviewed
 - Author retains copyright
 - Some publishers are non-profit
 - Open Access Repositories:
 - Not peer-reviewed
 - Not limited to articles alone
 - Can be discipline-based or institution-based
 - The hosting University or Professional Society may absorb a minimal fee.
 - Sometimes, the author pays a fee if the article is accepted.

It was suggested that we need a link to the Public Library of Science in our Library's Catalog.

3. New business

To continue towards building a comprehensive 5-year review document for the library, it was agreed that the next area to be examined will be Information Literacy and Student Learning at the SJSU Library.

4. Adjourn

The next meeting will be February 4, 2008 at 2:00 P.M in the Boardroom.

Handouts:

- Draft of November 5, 2007 Minutes
- Agenda for December 3, 2008
- Library Collections Presentation to ULB
- ACRL Standards for Libraries in Higher Education
- SJSU Library Collections Report (powerpoint)
- Head of Collection Development Announcement
- The Directory of Open Access Journals homepage