

**San Jose State University Library Board Minutes**  
**September 10, 2007**

**Attendees:** Celia Bakke, Patrick Fleming, Ruth Kifer, Kenneth Peter, Beth Von Till, Rebecca Fiend, Ji Mei Chang, Richard Chung, Danelle Moon, Laurel Cox, Maureen Smith and Art Walton.

**Transcriber:** Candice McGee

**Absent:** Tina Peterson, Jean Luc Desalvo and Benjamin Henderson

1. Ken Peter welcomed everyone and each member attending introduced themselves. Ken gave an overview of the University Library Board's history.
2. The minutes of April 23rd were read and approved.
3. Progress report: Subcommittee on the information repository.

Celia Bakke gave a brief summary of what the subcommittee has been doing since the last Library Board meeting. She noted the library is actively engaged in establishing an Institutional Repository for SJSU. The first phase of the initial project is to digitize the theses of the Outstanding Thesis Award Winners from 1992-2007. Letters have been sent by Ruth Kifer, Dean of the University library to the former students describing the project and requesting their approval to enter their work into the Institutional Repository.

The Second Phase will be to establish procedures for the master's candidates to submit their theses in an electronic format rather than paper. This is planned for full implementation in fall 2008.

4. Progress report: Subcommittee on information literacy.

Rebecca Fiend presented a slideshow on her subcommittee's results of the phenomenographic investigation of how faculty and staff perceive, engage, and view Information Literacy at SJSU.

Ji Mei Chang showed via the internet, her current working model on Information Literacy to the board.

5. Committee organization: subcommittees, topics and dates of meetings. Role of Board in Library program planning.

Chair, Ken Peter asked the group if they would like to continue to have two subcommittees, one on the Library Institutional Repository and one on

Information Literacy. He will poll the group via email to determine if there is sufficient interest for both. Initial discussions indicate that the library would like to have an advisory subcommittee on the institutional repository.

The board discussed the University Library Program Review, scheduled for Fall 2008. Dean, Ruth Kifer will identify the broad themes that will be reviewed as part of the library's self-study. The Dean will invite library faculty and other staff to present background information on each of the themes to the University Library Board over the course of the 2007-2008 academic year for questions and feedback from the board. A schedule of University Library Board meetings with the corresponding themes for each will be prepared for dissemination at the October 1<sup>st</sup> meeting.

6. Other Business.

The next ULB meeting will be held on October 1<sup>st</sup>.