

San Jose State University Library Board Minutes
April 23, 2007

Attendees: Celia Bakke, Patrick Fleming, Ruth Kifer, Kenneth Peter, Charlotte Ford, Rebecca Fiend, Katherine Harris, Steve McGriff and Art Walton.

Special Guest Speaker: Marvin Pollard – CSU Chancellor’s office.

Guests: Mary Somerville, Associate Dean, Library; Wing Chan, Student, School of Library and Information Science; Shannon Staley, Steven Higaki (Digital Library Initiatives Task Force)

Transcriber: Candice McGee

Absent: Sandra Fisher, Richard Chung, Jeff Paul, Sally Veregge

1. The minutes of March 12th were approved.
2. Special Guest Speaker – Marvin Pollard from the CSU Chancellors office, Spoke regarding:
 - i. Institutional Repository Overview
 - ii. Electronic Theses
 - iii. CSU Chancellor’s Office Commitment for an Institutional Repository
 - iv. Faculty Scholarship
3. Media Guidelines
Ruth Kifer handed out the draft template for the SJSU Acquisition Guidelines for CDS/DVD/Videos for everyone to review.

Ruth stated that these guidelines where being re-written due to the new CSU guidelines for ADA compliance generated by the Chancellors office.

Ruth asked that the board read through the guidelines and respond back to her with issues or questions.

ACTION: Ruth Kifer will find out if material (i.e. speeches, etc) recorded can be close captioned by the university.
4. Report on IRB and Information Competency proposal.
Rebecca Feind reported that the IRB has authorized the survey and interviews will be scheduled but not before the end of the semester. Proposed date will be before May, 07.

ACTION: Ken Peter will contact the Academic Senate to let them know they will be contacted for interviews.

5. Nomination for University Library Board – Chairperson '07-08
Current chairperson Ken Peter asked the board to propose names of members interested in becoming '07-08 ULB Chair. None nominations were made. Ken volunteered to remain as chair for the '07-08 year. The ULB board vote unanimously for Ken Peter to stay on as Chairman.
6. Next meeting
The Board decided that there was no need for an April 30th meeting. Ruth Kifer and Ken Peter suggested that subcommittees keep on working their assigned duties and everyone to maintain email contact.

ACTION: Ken Peter will contact the Academic Senate office to find out who will be on the University Library Board for 2007-08.