

**San Jose State University Library Board Minutes**  
March 6, 2006

Attendees: Richard Chung, Edith Crowe, Anneliese Eisentraut (Graduate Representative), Charlotte Ford, Buff Furman, Judith Lessow-Hurley, Ruth Kifer, Candice McGee (Transcriber), Ken Peter, Tina Peterson, Bernice Redfern, , Malu Roldan, Dayana Salazar, Wasin So and Jo Bell Whitlatch.

Absent: Ji-Mei Chang, Alberto Gutierrez (A.S. President) Pam Richardson and Veronica Zacharie (Undergrad Representative).

1. February 20<sup>th</sup> minutes were approved.
2. Announcements from the Dean

SJSU Library Budget

The library budget shortfall has been resolved.

The Library is aggressively seeking to fill its open vacancies for the Associate Dean and the Head of Academic Services. Searches for other vacancies will be conducted as they occur.

3. Allocation Formula for collections budget.  
Jo Bell Whitlatch reported that the results of a CSU survey revealed that SJSU is in line with other large campuses such as Long Beach and San Francisco, which were used as a model two years ago. She also noted that San Francisco adjusts their collections budget formula every year to factor in expenditures from the previous year.

No CSU campus allocates funds for electronic databases across disciplines. In addition to the CSU survey results on collection allocation formulas, she discussed the following four previously distributed documents: (1) database usage statistics organized by College, (2) comparison of book circulation with full text downloads from electronic databases, (3) calculations revising the present distribution of one time funds to weight disciplines with great book publishing volume more and weighting enrollment less, and (4) results of distributing funds equally by average overall FTES among colleges to compensate for greater expenditures on electronic databases in some colleges. Major conclusions were that (1) electronic resources remain in great demand because of the convenience of access but that books are still important to many disciplines and both formats enjoy significant use; (2) funding is insufficient to distribute the more one-time (largely book funds) to colleges/disciplines with smaller electronic database expenditures; and (3) the librarian liaisons will discuss the positives and negatives of revising the one time formula allocation to weight greater volume of book publishing more heavily. A preliminary draft

of responses to a faculty survey on collections was distributed. As additional surveys are received the initial format will be revised and updated - in the next month a more polished compilation of results will be presented to the University Library Board.

4. Fundraising efforts

Ruth Kifer discussed the Fundraising efforts for the Library. External fundraising is used to supplement the library's base budget. The three areas that the library will be focusing its fundraising efforts are 1) Collections, 2) Creation of a digital library and 3) Technology to automate workflow. Establishment of collection endowments was suggested as a way that faculty could assist in fundraising efforts.

The next meeting of the ULB will be on March 20th, 2006.