

MINUTES – UNIVERSITY LIBRARY BOARD MEETING,
Minutes
September 9, 2002

Present: Steve Branz (chair), Blanche Woolls, Diana Wu, Bernice Redfern, Annette Nellen, Paul Kauppila, Patricia Breivik, Andy Wood, Shirley Reekie, John Pollock (for Allison Heisch), JoBell Whitlatch, Michael Gorman, Caroline Panches (guest).

1. The board members and guests introduced themselves.
2. Minutes for the ULB meeting of 4/29/02 are not available.
3. ULB binders were passed out. The binder is divided into various sections including such data as a copy of the original operating agreement between the San Jose Public Library and SJSU, comparative data about the 6 largest CSU libraries, and an explanation of the *new* MLK Library leadership structure.
4. Reports: P. Breivik gave an informal report on the pilot project regarding covered drinks in Clark Library (University Policy S02-2). Results have been excellent, with very positive reaction from students and no major spill disasters. The food and drink policy in the *new* MLK Library was discussed. Food will most likely not be allowed on the new library's 6th, 7th, or 8th floors.

A report was made on the library's current budget situation. The *new* MLK Library's opening date is still planned for August 1, 2003. The library will be open a minimum of 81 hours per week, and 67 between semesters.

The ULB is looking for a temporary representative from the College of Engineering and a permanent representative from the College of Education.

5. Guest C. Panches gave a report on fundraising for the new library. A campaign will be launched to encourage SJPL and SJSU staff and faculty to contribute. Discussion followed about the amount needing to be raised before the library is opened. How to encourage participation from SJSU faculty? Ideas were proposed to tie donations to specific items, such as furniture, within the new library. Plaques would be placed on chairs, tables, or walls, depending on the donor and amount.
6. The SJSU Library Strategic Plan was discussed. The "6 Strategic Goals and Objectives" were explained. Patricia requested that ULB members review the strategic plan with an eye towards a discussion and vote at the next meeting on September 23rd. There was additional discussion on how to publicize the library's holdings to SJSU faculty, and on how "interim" library services will be provided from the Multicultural Center during the actual move. J. Whitlatch will provide a full report on last spring's Journal Management Project at the next meeting.

7. P. Breivik, S. Branz, and J. Whitlatch discussed the possibility of assembling interested SJSU faculty into focus groups to talk about the Information Competency Initiative. ULB members particularly interested in this topic should inform Patricia of that interest. ULB member Andrew Wood expressed interest in participating.
8. There was a brief discussion of the agenda for the Joint Library Subcommittee. Our next meeting date, September 23rd, is SJSU's turn to host the meeting. It will be held immediately after the ULB meeting.

Respectfully submitted by Paul Kauppila and Michael Gorman, co-recorders.