

MINUTES – UNIVERSITY LIBRARY BOARD MEETING, September 23, 2002

Present: Steve Branz (chair), Diana Wu, Ji-Mei Chang, Annette Nellen, Paul Kauppila, Patricia Breivik, Andy Wood, Shirley Reekie, John Pollock (for Allison Heisch), JoBell Whitlatch, Michael Gorman, Arvinder Loomba, Caroline Panches (guest).

1. Changes to the previous meeting's minutes were discussed and then approved.
2. Announcements: No budget cuts have been announced yet by SJSU administration. Q&A Café was officially launched for the SJSU community. The services offered by the Q&A Café were described for the Board members. There was a short general discussion of the journal pricing crisis affecting all academic libraries.
3. Re: Food & Drink Policy. There was discussion of whether we should extend the pilot project allowing covered drinks in Clark Library. There was discussion of what the policy will be in the *new* King Library. P. Breivik presented a draft of the *new* King Library food & drink policy. Suggestions were offered on how to improve the wording. A somewhat animated discussion!
4. Re: fundraising. Steve Branz circulated a draft letter and some constructive, clarifying discussion ensued. Among other considerations the ULB entertained consideration of billing options and marketing strategies. Steve committed to circulating a revised draft to ULB members.
5. Re: Strategic Plan. Basically discussion focused around salient aspects of the plan, including its function for ULB and the university and the community. Three primary purposes were described by Dean Breivik, including [1] an informational / educational one e.g. "This is your library and this is how its mission fits in with that of the university..."[2] as a management plan for purposes of library administration and planning and [3] as a kind of guidepost for measuring progress for the ULB. There followed discussion about specific aspects of the plan, followed by a consensus motion to "bless" the plan.
6. Re: Other. There was discussion in particular about what happens when a new program is developed and how library resources are ascertained. There was a sense that there should be a specific form to document the needs of emerging Or planned programs. In this light a question arose, is there a need for a resolution from the university senate? What about executive order 802? There was a sense that there needed to be a more in depth discussion of executive order 802 by the ULB.

Meeting adjourned. Next ULB meeting October 7, 2002
Respectfully submitted: Paul Kauppila and Mike Gorman