

SJSU University Library Board
Meeting of March 4, 2002
Minutes

Present: Breivik, Gorman, Nellen, Branz, Stroh, Heisch, Wu, Whitlatch
(guest), Punches (guest)

1. Caroline Punches announced that Adobe Systems is providing a \$25,000 grant to the library. She discussed endowments for enhancing library collections. These funds are listed in the Summer 2001 "Books and Bytes" publication. A \$25,000 minimum is expected for such endowments, which may be for specialized collecting, general collecting, other purposes, or to be spent at the Dean's discretion. Five percent of the balance of the endowment account may be spent each year, with any additional income reinvested. When a collection or archive is donated, an endowment to support its maintenance is hoped for. Faculty -- particularly emeritus faculty -- may be prime targets for a development campaign. We discussed the possibilities of including the Library in estate planning, especially by unmarried, childless University employees.
2. The Minutes of February 11 were approved as corrected.
3. The Graduate "Expo" day has been postponed until the fall, which provides more time for us to collect faculty publications.
4. The Senate approved the "covered drink" pilot project at the end of their last meeting. We discussed the 2/27 "Daily" article on this (and the 3/1 article on blocking access to some email servers on some high-use computers in the library). We will discuss "acceptable use" of computers in the context of parallel discussions of the Information Technology Board.
5. Breivik discussed reasons for continuing to house SJSU's video tapes, both circulating and non-circulating, in the IRC. While the general public will theoretically have access to our circulating tapes, it is not likely that this will greatly affect faculty access for instructional purposes if the tapes are outside the new library buildings (and tapes may in any event be made non-circulating).
6. The Public Library purchases tapes through a vendor more cheaply than tapes we purchase because we also buy broadcasting rights. Tapes "for home use" may be shown in any F2F situation, including the classroom. Library policy could be changed to purchase only tapes that "circulate" for "classroom use" (perhaps on the model of the RBR). Mary Jo Gorney-Moreno is responsible for IRC policy, and we could recommend that the "home use" rate be paid rather than the "institutional" rate. We will communicate with Gorney-Moreno about this after voting on a draft proposal next week.
7. Breivik asked for a "sense of the Board" sort of resolution that campus course proposal forms and, especially, other requests for program expansion, include consideration of specific library needs (based on facilities that actually support

comparable programs on other campuses). This seems particularly timely in the light of proposed joint doctoral programs. State line-item support may be expected for such programs, but it does not necessarily translate into dollars for the Library.

8. Whitlatch shared proposals for lottery grants for promoting "current awareness" by subscribing to the "Web of Science" and increasing new acquisitions by \$250,000.

9. Breivik discussed proposals for a faculty social event featuring the availability of electronic journals and the new "SFX" full text access system that will be online in the fall.

Adjourned 4:08.

David McNeil, Professor and Chair

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