

ULB Minutes
November 18, 2002 (Revised)
WSQ 105
2:00-3:45 pm

Attendees: Blanche Woolls, Ji-Mei Chang, Patricia Breivik, Paul Kauppila, Diana Wu, John Pollock (for Allison Heisch), David Parent, Annette Nellen, Mike Gorman, Arvinder Loomba, Bernice Redfern, Shirley Reekie, Andy Wood.
Guests: Jo Whitlach, Bob McDermand.

1. General Announcements -- Steve attended meeting of the Curriculum & Research Committee (scheduled at the same time as this meeting) in order to present the two recent policy recommendations from the ULB (the Policy Recommendation regarding Library Resources for New Academic Programs and the Policy Recommendation regarding Five-Year Program Planning for the Library). [See item 2 below]. Patricia chaired the meeting. We will adjourn early today to allow those ULB members also on the Joint Library Subcommittee to get to their meeting scheduled from 4-6 pm at the City of San Jose Main Library. Patricia announced there was a bar-b-cue held in honor of the library construction crew last Thursday and about 300 people attended. Patricia also noted that in those student focus groups that were held, students were generally positive and they especially liked the "LINK+" database.
2. Steve Branz report from the Curriculum & Research meeting: Basically, C&R was in favor of the New Academic Program policy recommendation with the exception of the second "Resolved" that referred to the sample form to be used. They felt that was too specific (implementation, not policy). The first "resolved" calls for "an analysis...collaboratively prepared by classroom and library faculty." C&R felt that this was sufficient policy guidance. Some sentiment (no vote) that the sample form was both very good (sections 1-4) and off-track with budget items not within the control of program proposers (sections 5-6).

The "Program Planning for the Library" was not so well received, not because there was no sympathy for a self-study for the Library, but because the existing "Program" structure doesn't fit a supporting service that is not actually a program (such as the Library or Instructional Technology, or Academic Services, or...). One suggestion was to forward this to Organization & Gov't to design a more appropriate process for review, perhaps in conjunction with (or 1-2 years prior to) SJSU-wide WASC reviews. ULB will pursue this issue during the spring semester.

3. November 4, 2002 minutes approved
4. PR to Faculty regarding opening of new building (Bob McDermand) -- See blue attachment. Patricia and Bob M noted that they had had opportunity to meet with the Director of the CSU Northridge library and to review logistics and timetables with her Vs a VS the transition. There was discussion about tours of the new library for faculty and when and how to plan for that.
5. Joint Library Subcommittee Meeting Monday, April 7 from 6-8 pm. That will be our annual Joint Library Meeting of the full ULB with the SJ Library Commission, which REPLACES the Feb 3rd date previously announced. Dinner will be provided and the location will be the new King Library.
6. Information Literacy/Competency (Patricia/Andy) -- Focus Group report included in handouts.
7. Future items:
 - a. 24-hour study and/or computer area.
 - b. Information Competency component of new Student Success Center (Clark)
 - c. Review collection evaluation provisions of University Policy F98-5; ULB will pursue during spring semester.
8. Remaining ULB meetings for AY 2002/03:
Fall 02: Dec 2

Spring 03: Feb 3, 24, Mar 10, Apr 7, 28