

**San Jose State University Library Board Minutes**  
October 17, 2005

Attendees: Ji-Mei Chang, Richard Chung, Edith Crowe, Anneliese Eisentraut (Graduate Representative), Judith Lessow-Hurley, Ruth Kifer, Candice McGee (Transcriber), Tina Peterson, Bernice Redfern, Pam Richardson, Malu Roldan, Dayana Salazar, Wasin So.

Absent: Charlotte Ford, Alberto Gutierrez (A.S. President), Ken Peter, Veronica Zacharie (Undergrad Representative).

1. Dayana announced that the new ULB member representing Humanities and the Arts will be Buff Furman.
2. October 3<sup>rd</sup> minutes were read and the following changes need to be made.
  - a. Section 1, line 3, correct Humanity to Humanities.
  - b. Section 4 b, line 3, remove “are” from the sentence to now read “The base funds of \$1.6M fall far short of the \$8+ Million needed.”
  - c. Correct last name of “Anneliese Eistentraut” to read “Anneliese Eisentraut” on the hand out under ULB Funding Team.A motion was made to approve the minutes with the above changes, all agreed and seconded. Minutes approved.
3. Agenda was read and approved.
4. Demonstration of templates on Literacy Competence was given by Edith Crowe and Malu Roldan

**ACTION:** Candice to send out Information Literacy Competence word file to ULB members for them to try.

**ACTION:** Bridget Kowalczyk to come to the next meeting to discuss Information Literacy.

5. Database on Sample Literacy Competence - Bernice Redfern  
Bernice stated that Pamela Jackson created the section on the SJSU library web page on the Information Literacy Resource Center for faculty. It has three sections: Summary of the ACRL IL Competency Standards, commonly used student assignments matched to the standards, and actual course assignment examples from each SJSU college matched to the ACRL standards. These assignments were collected last academic year from librarians. Commonly used assignments are an annotated bibliography, literature review, log or journal, research paper, discerning difference between scholarly and popular literature, etc.

Pam stated before she left that this was not the best way to put this information into a database, it is very costly.

Other suggestions were possibly a news letter to faculty with new information or use the Liaisons to communicate new areas of Outreach to the colleges.

**ACTION:** Dayana to ask Rebecca to come back to the ULB meeting and use them as the first focus group.

6. Faculty Survey Presentation: Rebecca Feind  
There was much discussion regarding another Survey being sent out. Ruth Kifer asked is ULB interested in knowing who is using and not using the library services. Where is focus Outreach. If a survey is done of the faculty it should be handed out at a meeting where the majority of faculty will be (i.e. a forum) and then the information should be collected immediately.