

San Jose State University Library Board Minutes
September 20, 2005

Attendees: Ji-Mei Chang, Richard Chung, Edith Crowe, Anneliese Eisentraut (Graduate Representative), Candice McGee (Transcriber), Ken Peter, Tina Peterson, Pam Richardson, Malu Roldan, Dayana Salazar, Wasin So, and Jo Bell Whitlatch.

Missing: Ken Haycock, Judith Lessow-Hurley, Alberto Gutierrez (A.S. President), Veronica Zacharie (Undergrad Representative), Bernice Redfern.

1. Introduction of Tina Peterson and Pam Richardson as new members. The committee is still looking for a Humanity and Arts member and emphasis was made on having student representation at all meetings.
2. September 12th minutes approved.
3. The agenda was discussed and approved.
4. The SJSU Library Strategic Plan 2005/06 and the priority of the initiatives set by the Library Staff was reviewed. Dayana Salazar discussed San Jose State University Goals 2010.

Jo Bell Whitlatch noted that the following Initiatives would benefit greatly from faculty input:

Initiative 1 - Learning

Objective 1: Evaluate the effectiveness of the information competence component for MUSE.

Objective 5: Incorporate Information competence component in instruction for graduate students.

Richard Chung brought up that a Learning Objective 8 should be added regarding alumni graduates and information literacy.

Initiative 2 - Teaching

Objective 2: Survey faculty who are both users and non-users of the library services to determine their needs and reasons why they do and do not use the library's information competence services. Rebecca Fiend working with this objective.

Objective 3: Develop innovative information literacy competency materials and pedagogies that can be modularized to facilitate incorporation in courses across campus. Sandra Belanger is working with this objective.

Initiative 4 – Collections

Objective 1: Monitor use of collections by developing a plan for analyzing use of SJSU owned library materials by SJPL users and SJPL owned library materials by SJSU users. A cross circulation report can be done on all areas. A years worth of data has been collected.

Objective 4: Finalize plan and begin ongoing inventory of SJSU Library Collections.

Objective 11: Evaluate the implementation of the CISTI document delivery service for cancelled journal subscriptions.

Initiative 5 – Services

Objective 2: Improve dissemination of information on research collections and the library's services to all departments.

Initiative 6 – Learning Atmosphere and Work Environment

Objective 2: Promote the library among students and faculty as a place to study with their team, or alone.

Initiative 7 - Funding

Objective 1: Develop procedures for partnering librarian liaisons with faculty who can help write grants or build into their grants collection endowments for their specific academic disciplines.

Initiative 8 – Access

Objective 5: Improve dissemination of information on virtual reference services to SJSU students.

From these Initiatives and Objectives teams were formed:

Learning and Teaching Team: Ji-Mei Chang
Edith Crowe
Malu Roldan
Pam Richardson
Tina Peterson

Collections Team: Bernice Redfern
Wasin So
Dayana Salazar

Funding Team: Richard Chung
Anneliese Eistentraut
Judith Lessow-Hurley
Ken Peter
Jo Bell Whitlatch/Ruth Kifer

ACTION: The teams will provide a report on October 3, focusing on:
Priority objective(s)
Actions
Outcomes
Assessment
Timeframe

ACTION: Last year's sub-committees will give a report on their progress and how to complete these actions by the October 17th meeting.

1. Program Planning (JoBell Whitlatch, Dayana Salazar).
2. Database on Sample Literacy Competency (Bernice Redfern).
3. Templates on Literacy Competency (Edith Crowe, Malu Roldan).

Next meeting: October 3, 2005

2:00-4:00 P.M. Boardroom, 4th floor, King Library

