

**San Jose State University Library Board Minutes**  
**March 21, 2005 2-4pm**

Attendees:, Edith Crowe, Miriam Donoho, Sandra Fischer, Pamela Jackson, Daniel Nilsen, David Parent, Bernice Redfern, Pam Richardson, Malu Roldan, Wasin So, and Judy Strebel

Special Guest: Jo Bell Whitlatch

Missing: Patricia Breivik, Ji-Mei Chang, Sampath Gadamsetty, Allison Heisch, Dayana Salazar, and Blanche Woolls

1. Appointment of Pam Richardson as temporary chair
2. Approval of minutes from March 7, 2005 meeting
3. Library program preliminary draft review – final discussion (Jo)
  - a. Plan is to have final draft prepared to send to new Library Dean.
  - b. Need consistency in document language between information literacy and information competency.
  - c. An objective related to the needs of distance students and virtual reference should be added. Jo will work with Tina Peterson to develop.
  - d. What about students with disabilities? There is no specific objective for this. Library has not identified anything in this area for the next year.
  - e. Should there be an objective for CISTI paid document delivery service?
  - f. Role of information literacy in MUSE courses. Jo will speak to Gail Evans.
  - g. Further comments should be sent to Jo.
4. SJSU Library budget study update (Jo)
  - a. Continued discussion of handout from last meeting.
  - b. Minor changes and edits were discussed.
  - c. Document clearly shows how difficult the library budget situation is.
  - d. Need to emphasize the value of continued investment in the library.
  - e. For the report to make a greater impact, a very short executive summary should be inserted.
  - f. This report will next be sent to the Academic Senate and SJSU Administration
5. Remaining ULB meetings for AY 2004/2005 (ULB Binder, Tab 1)  
Spring 05: April 11, April 18, and May 2

Minutes respectfully submitted by Judy Strebel on March 21, 2005