

**University Library Board
November 24, 2008
Minutes**

Attendees: Anthony Bernier, Celia Bakke, Jean-Luc Desalvo, James Kao, John Lee, Judith Lessow-Hurley, Danelle Moon, Mary Nino (guest), Cleber Ouverney, Christina Peterson, Maureen Smith, and Joel West

Transcriber: Bridget Kowalczyk

Absent: William Cavu-Litman, Julia Curry, Ruth Kifer, and Jessica Pryde

1. Approval of minutes from October 27, 2008

The minutes were reviewed and approved.

2. Library's Five Year Program Review (Nino)

ULB discussed the current five Year review (July/August 2003-June 2008), as well as the next five year review(July 2008-June 2013).

- It was recommended that the review be written with the target audience in mind, including the avoidance of library jargon.
- Issues affecting the library, such as the internet filtering issue, need to be addressed.
- A succession plan for replacing staff due to retirements,... needs to be included, as well as information on departments that are understaffed, and the impact on the library this has had.
- Library efforts to increase access to resources remotely (databases, the catalog,...) need to be highlighted through graphs.
- Campus trends, and their affect on the library should be discussed (the introduction of Doctoral programs, such as the Ed.D., requires library support through collections and human resources.) It was recommended that associate deans in various disciplines be interviewed to ascertain their projected library needs for the next five years.
- Future plans need to include: what can feasibly be accomplished in the next five years, impact of the budget, working to be prepared to meet the needs of SJSU programs and the community,...
- ULB would like clarification as to who are the final signoffs on the library review.

3. Update on the Task Force to Investigate Open Access to Faculty and Student Publications & other access related task force issues (Bakke)

- The Task Force met for the first time on November 21st, 2008. Nine of the 15 members attended. The co-chairs are Celia Bakke & Joel West. Future meetings will be set closer to the Spring semester as faculty have a better idea of their schedules.

- The Task Force had a lively discussion not limited to Open Access. They also explored Scholarly Communication, the impact of peer-reviews, and models for different disciplines.
- The Task Force discussed different platforms for an Institutional Repository. Security was addressed.
- Celia will be setting up a wiki, where minutes from the Task Force meetings will be posted.

4. Spring 2009 ULB agenda items

- ULB will begin reviewing sections of the 5-year Library review at their next meeting.
- Discussion of the importance of speaking to Foundations or Deans of Colleges to remember to consider the Library when they are asking for funding.
- Updates needed on the internet filtering issue.
- Discussed methods to reach out to students to encourage pleasure reading, such as modeling – perhaps faculty doing podcasts of what they’re currently reading, or articles with photos of faculty recommending reading, perhaps a website featuring Book of the Week. ULB would like to locate Best Practices on the topic.
- Updates on Library grants were discussed, such as inviting Jeff Paul to give a progress report on the IMLS grant.

5. New business

- Nothing to report.

6. Adjourn

Handouts:

- Draft of October 27, 2008 ULB Minutes
- Agenda for November 24, 2008 ULB Meeting