

**REQUESTS AND RECALLS**  
**Effective August 1, 2010**

Patron Type	Requests allowed – Public Library material	Requests allowed – University material	RECALLS
<b>SJPL Adult</b>	5 total		<ul style="list-style-type: none"> <li>▪ Only SJSU materials can be recalled.</li> <li>▪ SJSU materials can be recalled from any borrower at any time if needed for Academic Reserves.</li> <li>▪ Any borrower can recall SJSU materials from the following Borrower Types: <ul style="list-style-type: none"> <li>▪ Graduate Student</li> <li>▪ University Faculty and Staff</li> <li>▪ Proxy Borrowers</li> <li>▪ Library Staff</li> </ul> </li> </ul>
<b>SJPL Juvenile/ GOAL</b>	5 total		
<b>SJPL Limited</b>	1	N/A	
<b>SJPL City Council</b>	5 total		
<b>SJPL Library Staff</b>	5 total		
<b>SJPL Disability Outreach</b>	5 total		
<b>SJPL Books for Little Hands</b>	N/A		
<b>SJSU Undergrads</b>	10	Unlimited	
<b>SJSU Grad Students</b>	10	Unlimited	
<b>SJSU Faculty and Staff</b>	10	Unlimited	
<b>SJSU Proxy Borrowers</b>	10	Unlimited	
<b>SJSU Library Staff</b>	10	Unlimited	