



San José Public Library
COMMISSION MEETING
MINUTES
WEDNESDAY, OCTOBER 14, 2009

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 p.m. by Chair Commissioner Nguyen at the Dr. Martin Luther King, Jr. Library.

Present: Commissioners Nguyen, Lydon, Lee, Martin, Chinai, Graham, Tarpey, Morrell and Hook

Absent: None

Staff: Library Director Jane Light; Acting Assistant Director Mary Nacu; Administrative Officer Chuck Griffen; and Administrative Assistant Lucinda Norman

Others: Councilmember Pierluigi Oliverio and one member of the public were present

B. APPROVAL OF THE AGENDA – For approval: The Commission approved the agenda with the following changes/additions: None

C. CONSENT CALENDAR

1) For approval: The Commission approved the [September 9, 2009](#) minutes with the following changes/additions:

Commissioner Morrill's last name to the correct spelling

2) Correspondence read and filed for public record:

a. None

D. OPEN FORUM- Tony Nguyen, Edenvale branch, Friends' President, requested Commissioner attendance at the Friends' Essay Contest in November at the Edenvale branch.

E. DISCUSSION/ACTION ITEMS

1) [Library Department Budget Review](#) –
Documents Filed: PowerPoint presentation handout.

Action: The Commission accepted the Library Department Budget Review report given by Administrative Officer Chuck Griffen.

2) [Collection Location and Deployment](#) –
Documents Filed: None

Action: The Commission accepted the Collection Location and Deployment report given by Acting Assistant Director Mary Nacu.

- 3) Library Annual report for FY 2008-2009 and Presentation – Documents Filed: Library Annual Report for FY 2008-2009 memo and PowePoint presentation handout.

Action: The Commission accepted the Library Annual report for FY 2008-2009 and Presentation report given by Library Director Jane Light.

- 4) Commission Retreat Logistics Planning – Documents Filed: None.

Action: The Commission discussed and planned logistics for the upcoming Commission Retreat on November 14, 2009.

F. COUNCIL LIAISON'S ANNOUNCEMENTS - None

G. CHAIR'S ANNOUNCEMENTS – Chair Nguyen reminded the Commissioners to email him any topics they wish to go over at their upcoming retreat.

H. LIBRARY DIRECTOR'S ANNOUNCEMENT – Director Light announced the recruitment of the Assistant Library Director position which is open until filled.

I. COMMENTS AND ANNOUNCEMENTS

- 1) Friends Groups from Branches and Main Library – November 14, Friends Essay Contest at Edenvale, a Library Commissioner will assist in judging the essay contest; the Berryessa Friends' Group has a large inventory of books that they would like to share with other branch Friends' Groups; Berryessa book sale on Oct. 24;
- 2) Early Care and Education Commission – Early Care discussed budgetary issues
- 3) San José Public Library Foundation Board – Commissioner Martin announced that the Foundation is working on Fall donations.
- 4) Silicon Valley Library System Advisory Board Member Report- None

J. UPCOMING OPPORTUNITIES FOR COMMISSION PARTICIPATION – Check website for list of upcoming opportunities.

- 1) See SJPL Program Calendar at www.sjlibrary.org
San José Public Library Bond Projects update:
www.newsanjoselibraries.com

K. ITEMS FOR FUTURE COMMISSION MEETING AGENDAS –

- 1) 2010 Census and Library Involvement
- 2) University Board Liaison

L. ADJOURNMENT – 9:11 p.m.

Jane Light, Secretary
San José Library Commission

JL:lin

APPROVED: _____

DATE APPROVED: _____