



COMMISSION MEETING  
MINUTES  
WEDNESDAY, AUGUST 12, 2009

TOUR OF WEST VALLEY BRANCH

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:18 p.m. by Chair Commissioner Nguyen at the West Valley branch.

Present: Commissioners Nguyen, Lydon, Lee, Martin, Chinai, Graham, Tarpey, Morrell and Hook

Absent: None

Staff: Library Director Jane Light; Assistant Library Director Ned Himmel; Librarian Katherine Leudke and Administrative Assistant Lucinda Norman

Others: Three members of the public were present

B. APPROVAL OF THE AGENDA – For approval: The Commission approved the agenda with the following changes/additions:

- 1) Council Liaison's Announcements to be heard as Item D

C. CONSENT CALENDAR

- 1) For approval: The Commission approved the June 8, 2009 minutes with the following changes/additions: None

- 2) Correspondence read and filed for public record: None

D. COUNCIL LIAISON'S ANNOUNCEMENTS Councilmember Oliverio addressed current Budget issues within the City.

E. OPEN FORUM- None

F. DISCUSSION/ACTION ITEMS

- 1) Welcome New Commissioners – Documents Filed: None

Action: Commissioner Nguyen welcomed new Commissioners Hook and Morrell and introductions were made all around.

- 2) Review Commission Workplan FY 2009-10 – Documents Filed: None

Action: The Commission accepted a report given by Library Director Jane Light on the Commission Workplan for FY 2009-10.

- 3) Building Projects/Lessons Learned and LEED Green Buildings –  
Documents Filed: None.

Action: The Commission accepted a report given by Assistant Library Director Ned Himmel on Building Projects/Lessons Learned and LEED Green Buildings.

- 4) Quarterly Bond Update –  
Documents Filed: Memo [Quarterly Status Report on the Branch Library Bond Projects.](#)

Action: The Commission accepted a report given by Library Director Jane Light on the Quarterly Bond Update.

- 5) Discuss Possible Commission Retreat –  
Documents Filed: None

Action: Commissioner Martin led a discussion on Library Advocacy activities.

- 6) Budget Update –  
Documents Filed: None

Action: The Commission accepted a report given by Library Director Jane Light on the Budget Update.

- 7) Advocacy Activities –  
Documents Filed: None

Action: Commissioner Martin led a discussion on Library Advocacy activities.

G. CHAIR'S ANNOUNCEMENTS – Chair Nguyen thanked the Commission for their support and looks forward to working together with the Commissioners.

H. LIBRARY DIRECTOR'S ANNOUNCEMENT – Director Light announced that SJPL and SJSU are developing Dr. Martin Luther King, Jr. Library Joint Organizational Priorities for 2009/2010. SJPL Assistant Library Director Ned Himmel is retiring as of August 21, 2009. Acting Assistant Library Director will be Mary Nacu and Acting Division Manager will be Molly Westmoreland. Calabazas Branch Manager Debbie Erwin will be retiring August 21, 2009.

I. COMMENTS AND ANNOUNCEMENTS

- 1) Friends Groups from Branches and Main Library – Aug. 15, Essay Contest; Sept. 12, Friends' Book Sale at Pearl branch; Sept. 19, All Friends' Meeting.  
2)

- 3) San José Public Library Foundation Board –
- 4) Early Care and Education Commission –
- 5) Silicon Valley Library System Advisory Board Member Report-

J. UPCOMING OPPORTUNITIES FOR COMMISSION PARTICIPATION – Check website for list of upcoming opportunities.

- 1) August 15, Calabazas Closure Event, 12:00 – 2:00pm
- 2) August 26, East Carnegie Donor Event, 6:00 - 7:30pm
- 3) August 29, East Carnegie Grand Opening, 11:00 – 2:00pm
- 4) See SJPL Program Calendar at [www.sjlibrary.org](http://www.sjlibrary.org)  
San José Public Library Bond Projects update:  
[www.newsanjoselibraries.com](http://www.newsanjoselibraries.com)

K. ITEMS FOR FUTURE COMMISSION MEETING AGENDAS –

- 1) Commission Retreat Planning/Possible Dates
- 2) 2010 Census and Library Involvement
- 3) University Board Liaison

L. ADJOURNMENT – 9:17 p.m.

Jane Light, Secretary  
San José Library Commission

JL:lin

APPROVED: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_